

MONTHLY MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD MAY 10, 2011

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held May 10, 2011, at the Fall City Library located at 33415 SE 42nd, Fall City, Washington, at 7:00 p.m.

Commissioners Moderow, Pettersson, Schneider, Wilkins, and Harris were present. Jeff Appleseth, Terri Divers, and Terri Campbell were present.

1. **Call to Order**

Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

2. **Minutes and Resolutions (review, approve, and sign)**

Minutes of the Special Meeting held April 26, 2011, were read and approved. Minutes of the Regular Meeting of April 12, 2011, were not present and will be approved at the next meeting.

3. **Financial Report and Vouchers**

A. The King County Voucher request form totaling \$1,529.42, which included various vouchers drawn on the District's Maintenance Fund was reviewed.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos 86 through 90 in the amount of \$1,529.42.

B. Filing of 2010 Annual Financial Report with the Washington State by May 31, 2011.

a. Terri Campbell requested assistance and review by a Commissioner before filing the documents.

4. **Correspondence**

No Report

5. **On-Going Business**

A. Policies and Procedures Manual: Commissioner Wilkins

a. Reviewed by the Commissioners

b. Commissioner Wilkins suggests adding the proposed Grant Program Information Sheet and the procedure associated with it into the Policies and Procedures Manual.

B. FCMPD Comp Plan

a. There will be a Special Meeting on May 24, 2011, at 7pm at the Fall City Fire Station to discuss the FCMPD Comp Plan and the draft Grant Program Information Sheet.

- b. The most recent copy of the FCMPD Comp Plan can be downloaded from the FCMPD website.
- C. Follow up on the Park Survey
 - a. No report
- D. King County Comp Plan / FC Sub-Area Plan: Commissioner Harris
 - a. Commissioner Harris submitted a draft letter for Commissioner review based on input gathered at a Fall City community meeting.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved Commissioner Moderow to sign a letter drafted by Commissioner Harris to Paul Reitenbach, Comprehensive Plan Project Manager, Department of Development & Environmental Services for King County, to address the comments related to Chapter 6, Parks, Recreation and Open Space of the October 2008 King County Comprehensive Plan on behalf of the FCMPD, with the edits suggested by both citizens and Commissioners.

- E. FCMPD Grant Program
 - a. Commissioner Harris distributed a draft copy of a proposed Grant Program Information Sheet for Commissioner Review.
 - i. Commissioner Harris consulted General Counsel and Pen Met to develop the proposed document.
 - ii. One of the key things to remember is grant money can be spent on items, not labor.
 - iii. A recommendation was made in a letter from Teresa Appleseth to enter into an Inter-local Agreement with the Snoqualmie Valley School District to ensure public access to a playground, should the FCMPD provide grant funding to the school district.
- F. FCMPD Accomplishments in 2010
 - a. Commissioners Harris and Schneider submitted a document listing accomplishments from 2010. Revisions will be submitted at the June 2011 meeting.
- G. Fall City Community Association (FCCA)
 - a. Commissioner Schneider or Commissioner Moderow will try to attend the upcoming meeting and will submit a report in the June 2011 FCMPD meeting.
- H. Snoqualmie River Float Taskforce: Commissioner Moderow
 - a. May 9, 2011, meeting was postponed. No update.
- I. FCMPD Logo
 - a. Commissioner Moderow solicited bids from three graphic artists seeking competitive bids to provide graphic services to create a logo, letterhead and business cards for FCMPD. A local resident, Brett Gorrell, submitted a competitive quote with a range of \$300 to \$600. Other bids came in at \$1500.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized Brett Gorrell to provide graphic design services for a FCMPD, not to exceed \$600.

6. Business from the Floor

- A. Jeff Appleseth submitted a written public comment from Teresa Appleseth regarding proposed FCES Playground Improvements and Grant Funding and Local Agreements. The letter was read aloud and copies submitted to Commissioners with a permanent record to remain with Terri Campbell.
- B. Terri Divers requested that the Commissioners help focus the Snoqualmie River Task Force on services to clean up Fall City i.e. garbage collection and disposal after regional river float visitors. Terri Divers requests the FCMPD tax dollars be spent on garbage, as opposed to santi-cans, and a seasonal contractor could be contracted to clean up on Mondays. Commissioner Moderow explained that the Snoqualmie River Taskforce has been working with the Boy Scouts and Friends of the Trail to provide garbage clean-up services.
- C. Commissioner Schneider requested the Snoqualmie River Task Force topics be separate from the FCMPD Regular Monthly meetings.

7. New Business

- A. Commissioner Schneider distributed printed booklets titled, "Survival Tips On Robert's Rules of Order" for Commissioner review.
- B. Fall City Days is June 18, 2011. FCMPD will provide a tent, games, maps and literature for the duration of the event.
- C. FCMPD Commissioners wish to thank Commissioner Moderow for her efforts leading the Snoqualmie River Taskforce and acknowledged an article printed in the Snoqualmie Valley Record.

8. Adjourn

After discussion, upon motion duly made and seconded, the meeting was adjourned at 9:00 pm.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner