



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
MONTHLY MEETING HELD May 12, 2026**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on May 12, 2026, on zoom

Commissioners Klaas, Harris, Wilkins, Holbink, and Kellogg were in attendance.

1. **Call to Order** – Commissioner Harris called the meeting to order at 5:01pm.

**2. Minutes and Resolutions**

2.1. Approval of Agenda

**Commissioner Kellogg moved to accept the agenda as written, Commissioner Wilkins seconded, motion approved.**

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes April 14, 2026

**Commissioner Kellogg moved to accept April 14, 2026, regular monthly meeting minutes as amended, Commissioner Harris seconded. Motion approved.**

2.3 Resolutions and Motions

**3. Public Comment**

**4. Financial Reports and Vouchers**

4.1 Review of King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance May 12, 2026, is \$255,767.68

3.1.2 The voucher from the previous month, April 14, 2026, was reviewed for payment.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, May 12, 2026, vouchers and approved as presented.

**Commissioner Harris made the motion and Commissioner Wilkins seconded. The motion was approved and authorized payment of one Maintenance Fund Vouchers for \$137,063.87 warrant 3517.**

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
<b>SALARIES</b>					
Tanya Alter	526	5/11/2026	\$330.00	Office Admin fee	3517
<b>SUPPLIES/SERVICES</b>					
OTAK	42600129	4/20/2026	\$25,141.71	WEST SIDE TRAIL CONTRACT FEE	3517
TANYA ALTER	52026	4/13/2026	\$69.18	REMIBURSEMENT MONTHLY ZOOM, ADOBE, USPS	3517
WSDOT NW	L031	4/11/2026	\$400.14	WST RELATED FEE	3517

FCCA	2026	4/26/2026	\$360.00	YEARLY ADVERTISEMENT FE	3517
PSE	051226	5/20/2026	\$60.53	Monthly bill for lighting WST	3517
PERRY WILKINS	52026	5/1/2026	\$198.46	REIMBURSEMENT CHAIN SECURITY BERN PARK	3517
REAPER Construction	42026	4/20/2026	\$110,503.85	WST Construction costs	3517

## 5 Correspondence

5.1 Commissioner Harris reported he completed and sent a letter of support for a grant submitted by Falls Little League for field maintenance and improvements.

## 6 Committee Reports

### 6.1 River Recreation/Float Task Force Committee (Klaas/Wilkins)

6.1.1 Float Task Force meeting April 24, 2026. Commissioner Klass attended part of the meeting. WSDOT has a culvert project 202 east of the bridge – redirect or impact to Fall City Floats and where they'd exit at the park. More to come based on WSDOT ability to get started.

### 6.2 Fall City Parks (Klaas)

6.2.1 Commissioner Klaas has sent an outreach to Mark Thiery and will follow up with former Commissioner Watts to get in contact with him.

6.2.2 Commissioner Harris reported on an Open House for the Horse Arena. He noted that well received with a good number in attendance.

### 6.3 Trail Connections /West Side Trail (Klaas/Harris/Holbink)

6.3.1 Commissioner Harris provided an update on West Side Trail.

6.3.1.1 Commissioner Harris reported The Fall City Parks District is now under contract with Reaper Construction for Phase 2B. It has started. Hope to be done by mid-June.

6.3.1.1.1 Commissioners Harris and Wilkins continued the outreach to the private owners to get the paperwork signed needed for right of ways.

6.3.1.2 Commissioner Harris reported that Wheeler Construction is waiting for the remainder of the items to come in before final completion.

6.3.2 Commissioner Wilkins requesting funds for brush to attach to mower to clean the trail leaves. He will follow up with the costs for the next meeting.

### 6.4 Community Outreach (Commissioners)

6.4.1 Commissioner Harris attended the FCCA meeting – Fall City Day in June 13.

### 6.5 Bernard Park (Wilkins/Kellogg)

6.5.1 Commissioner Harris reached out to contractor for King County about the status of the park after the project has been finished.

6.5.2 Commissioners discussed potential plans for the park now that the septic is complete.

### 6.6 Homestead Field (Holbink)

6.6.1 Commissioner Holbink shared the work on the park continues to move forward. She is meeting with a UW student who has a management plan and will include King County for final approval.

6.7 River Levee (Kellogg)  
6.7.1 No report

6.8 Fall City Holiday Lights (Kellogg)  
6.8.1 No report

6.9 Land Acquisition (Holbink)  
6.9.1 No report

**7 Unfinished Business**

7.1 Septic Association Annual billing discussion  
7.1.1 Commissioners discussed the Septic Association billing request.  
7.1.1.1 Commissioners decided to write a letter and invite their board to the June meeting.

**8 New Business**

**9 Next Meetings**

9.1 June 9, 2026 5:00pm ZOOM or library

**Meeting adjourned** at 7:00pm by Commissioner Harris.

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President/Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner