



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD March 10, 2026**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on March 10, 2026, on zoom

Commissioners Klaas, Harris, Wilkins, and Kellogg were in attendance. Commissioner Holbink had an excused absence.

General Public: Lori Watts

1. **Call to Order** – Commissioner Harris called the meeting to order at 5:05pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Kellogg moved to accept the agenda as written, Commissioner Wilkins seconded, motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes February 10, 2026

Commissioner Wilkins moved to accept February 10, 2026, regular monthly meeting minutes as written, Commissioner Klaas seconded. Motion approved.

2.3 Resolutions and Motions

2.3.1 None presented

3. Public Comment

Lori Watts provided an update on the ongoing work at Homestead Field as she attended the volunteer day. She shared that 24 people joined in getting 500 restoration plants planted. Driveway has also been repaired.

Lori Watts offered to help with Fall City Days booth asking Miller Garden to share swag for Homestead Field promotion.

4. Financial Reports and Vouchers

4.1 Review of King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance March 10, 2026, is \$81,526.92

3.1.2 The voucher from the previous month, February 10, 2026, was reviewed for payment.

3.1.3 Election costs update

3.1.3.1 Election costs will be deducted from our balance.

3.1.3.2 For November 2025 election the costs totaled: \$4,975.36

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, March 10, 2026, vouchers and approved as presented.

Commissioner Kellogg made the motion and Commissioner Wilkins seconded. The motion was approved and authorized payment of one Maintenance Fund Vouchers for \$56,437.54 warrant #3721.

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	326	3/09/2026	\$210.00	Office Admin fee	3721
SUPPLIES/SERVICES					
OTAK	22600197	02/20/2026	\$53,913.69	WEST SIDE TRAIL CONTRACT FEE	3721
TANYA ALTER	32026	03/09/2026	\$103.77	REMIBURSEMENT MONTHLY ZOOM, ADOBE and USPS stamps	3721
WSDOT NW	L027	12/15/2025	\$463.86	WST RELATED FEE	3721
WSDOT NW	L028	1/20/2026	\$746.62	WST RELATED FEE	3721
PSE	FEB2026	02/20/2026	\$64.60	Monthly bill for lighting WST	3721
DAILY JOURNAL OF COMMERCE	3417135	02/11/2026	935.00	WST Cons Advertisement	3721.

5 Correspondence

No report

6 Committee Reports

6.1 River Recreation/Float Task Force Committee (Wilkins)

6.1.1 Commissioner Wilkins will review the information sent from former Commissioner Watts on input regarding the committee involvement from the Parks District perspective. Commissioners discussed concerns that present during floating season.

6.2 Fall City Parks (Klaas)

6.2.1 Commissioner Harris shared updates provided by Jim Hutchins who has been trying to work with King County to make improvements for the number of trailers able to enter at once.

6.2.2 Commissioner Klaas offered to take lead on the park and maintenance concerns.

6.3 Trail Connections /West Side Trail (Klaas/Harris/Holbink)

6.3.1 Commissioner Harris provided an update on West Side Trail.

6.3.1.1 Commissioner Harris reminded the board that the completion of Phase 1 is waiting on items to arrive.

6.3.1.2 Commissioner Harris provided an update on the bids that came in for Phase 2 B. Commissioner Harris and the construction management team at OTAK reviewed all the bid data and found that Reaper Construction came in with the lowest bid for the three categories. Commissioners discussed.

Commissioner Wilkins moved to accept moving forward with next steps to award Reaper Construction the project at \$582,946; Commissioner Kellogg seconded. Motin approved.

6.3.1.3 Commissioner Harris reported on the Mountains to Sound and King County Parks meeting. We are waiting on feedback from them.

6.4 Community Outreach (Commissioners)

6.4.1 FCCA update

6.4.1.1 Commissioner Harris reported that due to an extra balance the Fall City Parks District will receive a \$26,000 gift.

6.4.1.2 Commissioner Harris is still working with FCCA on a grant for roads.

6.5 Bernard Park (Wilkins/Kellogg)

- 6.5.1 Commissioner Wilkins presented language for a resolution regarding no trespassing on Fall City Park District property. Commissioners discussed and decided to move on the resolution.

Commissioner Kellogg moved to adopt Resolution #68 - No Trespassing on Fall City Park District property; Commissioner Klaas seconded. Motion approved.

- 6.5.2 Commissioner Kellogg reported that King County teams are continuing the work on the septic. Commissioner Kellogg provided an update on the project. Indications are the project is to be completed early April.
- 6.5.3 Commissioner Kellogg will reach out to Septic Association regarding leasing.
- 6.5.4 Commissioner Wilkins reported that he is moving forward on allowing FCCA to have a container on the property.

6.6 Homestead Field (Holbink)

- 6.6.1 Commissioner Holbink shared a report via email – They had a successful volunteer event on February 17. Planted 500 plants with help of King County and the Washington Conservation Core. UW students continuing to develop restoration plan for property and Audubon continues twice month bird counts. See public comments for additional details. Reimbursements were requested for park supplies relating to events.

Commissioner Kellogg moved to approved expenses paid for Commissioner Wilkins and former Commissioner Watts the following \$110 for paint and \$229 community improvements; Commissioner Harris seconded. Motion approved.

6.7 River Levee (Kellogg)

- 6.7.1 No report

6.8 Fall City Holiday Lights (Kellogg)

- 6.8.1 Commissioner Kellogg reached out to Madeline Banashak for additional information on lights.

6.9 Land Acquisition (Holbink)

- 6.9.1 No report

7 Unfinished Business

7.1 Property behind Roadhouse

- 7.1.1 Commissioner Harris shared the opportunity with FCCA.

8 New Business

9 Next Meetings

- 9.1 April 14, 2026 5:00pm ZOOM

Meeting adjourned at 7:00pm by Commissioner Harris.

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner