

MINUTES OF REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD AUGUST 24, 2010

The regular meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held August 24, 2010, at the Fall City King County Library, 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m. Commissioners Harris, Moderow, and Pettersson were present. Commissioners Schneidler and Wilkins were absent and their absence was excused.

Also present were Dave Hill and Terri Campbell.

1. Call to Order.

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. He stated that Commissioner Moderow has volunteered to take minutes of this meeting. Business was conducted as follows.

2. Minutes and Resolutions.

Minutes of the regular meeting held July 27, 2010 was read and approved. Minutes of the special meeting held August 10, 2010 was read and approved.

3. Financial Report and Vouchers.

There were no vouchers drawn on the Maintenance Fund.

4. Business from the Floor

None.

5. Correspondence

Commissioners Schneidler and Harris drafted a letter for Board review to Christine Jensen, Policy Director for Councilmember Lambert's office and Kevin Brown, Director of King County Parks, regarding SE 39th Place access to the Snoqualmie Valley Trail and the District's concerns about limitations that the access may have if certain use restrictions are placed on it by the County.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved sending the letter to the County.

Commissioner Moderow drafted a letter for Board review to Councilmember Kathy Lambert and Kevin Brown, Director of King County Parks, regarding SE 39th Place access to the Snoqualmie Valley Trail expressing the District's appreciation for coordinating the reopening of the trail access since it was closed in May 2008.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved sending the letter to the County.

6. **Committee Reports**

A. Administrative Committee: Commissioner Harris

Website has been updated with approved meeting minutes and grant application presentation.

B. Vision, Mission, and Goals Committee: Commissioner Petterson

No report.

C. Park Lands Committee: Commissioner Moderow

No report.

7. **Representative Report: Commissioner Wilkins**

No report.

8. **Old Business**

A. SE 39th Place access to the Snoqualmie Valley Trail – Access Resolution

Letters were submitted to the County under Item 5. Correspondence.

B. State Recreation and Conservation Office (RCO) Grant Application – Wells Site Acquisition

Commissioner Harris provided an update for the status of the RCO grant application for the Wells site. He and Commissioner Wilkins presented the District's PowerPoint presentation to the RCO Grant Evaluation Committee on August 18th at in Olympia. While there they listened to three other competing presentations and received positive feedback from the District's grant manager Laura Moxham.

The RCO will rank all grant applications and then offer to fund them in the order of ranking until the funds are expended. The District expects to hear back in the next week or so regarding its preliminary ranking. The RCO will also post this information to its website on or about September 8, 2010. Final rankings must go to their Board of Directors in a meeting to occur in late October. After this step, the approved list of ranked projects is submitted to the State Legislature to be approved, and then forwarded to the Governor for final signature in late spring. The RCO expectation is that agencies with projects approved for funding are required to be ready to move forward with property acquisition within 60 to 90 days of funds being available in June/July 2011.

C. Office Administrator Position – Hiring Letter for Contract Employee/Transition

A hiring letter reviewed by the District's general counsel was given to Terri Campbell (in attendance). Ms. Campbell reviewed and signed the letter during the meeting.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Harris sign

the letter hiring Terri Campbell as the District's Office Administrator as an hourly wage contract employee with no benefits.

Terri Campbell's next step would be to request information from Terri Divers on the administrative and financial status of the District. Terri Campbell noted that she would do this before next month's regular meeting. She will also invite Commissioners Moderow and Pettersson in order to allow one of them to participate should either of their schedules permit them to attend. She will also schedule time to discuss with Commissioner Harris electronic issues such as the website and other technology issues.

9. New Business

A. Park District Survey

Commissioner Moderow discussed the survey proposal submitted from Hebert Research. This is the first of three expected proposals; others are expected from Leisure Vision and Norton-Arnold.

It was discussed to set the period of time to answer the survey over a longer period of time i.e. weeks to a month, especially over the upcoming holidays.

Citizen Dave Hill suggested that the survey get posted to the District website for the public to view and know that a survey is being conducted. He wants the survey to be completely open and non-bias. Commissioner Moderow wants the survey to be statistically valid and we need to trust the independent third party to do their job. Additional bids for the survey will be obtained and we will meet in two weeks to recommend a company. The survey company needs to recommend a good time of year to conduct a productive survey.

B. Community Committee Formation

Commissioner Harris will work on protocol on how to assign special projects to other Commissioner's, i.e. certain Commissioners to take the lead on projects such as SE39th Place, KC site across from Party Ponies, etc.

Commission Pettersson reported that Commissioner Wilkins had spoken with a representative of the Snoqualmie Tribe about the cultural aspects to the KC Park and what the FCMPD can potentially do to enhance the park. Commissioner Moderow would like to have the park survey conducted to understand priorities of the community before funds are committed to enhancing the KC Park. It was discussed that coordination and communication with the Snoqualmie Tribe should continue to see how the District may be able to partner with them in the future.

C. Upcoming Budget Expenditure Process/Timeline

Commissioner Harris noted that last year we held a budget workshop meeting in mid-September. Terri Campbell will obtain a timeline from Terri Divers on when the Budget has to be submitted to the County.

D. Mountains to Sound Heritage

Commissioner Pettersson reported that the Mountains to Sound organization is doing a Heritage study, which includes Fall City, in order to seek National designation of the Heritage. It is very prestigious to have this recognition.

E. Special Meeting

Commissioner Harris suggested holding a special meeting to continue discussing and deciding issues such as SE 39th Place access to the Snoqualmie Valley Trail, the Park District survey, expense budgeting for 2011, and the Office Administrator action items.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved holding a Special Meeting on September 14th, 2010 at 7:00 at the Fall City Fire Station to discuss and decide issues associated with SE 39th Place access to the Snoqualmie Valley Trail, the Park District survey, expense budgeting for 2011, and the Office Administrator action items.

10. Adjourn

The next special meeting of the Board of Commissioners of Fall City Metropolitan Park District of King County, Washington, will be held on Tuesday, September 14, 2010, at 7:00 p.m. at the Fall City Fire Station.

The next regular meeting of the Board of Commissioners of Fall City Metropolitan Park District of King County, Washington, will be held on Tuesday, September 28, 2010, at the at the Fall City Fire Station, 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m.

Upon motion duly made and seconded, the meeting was adjourned at 8:45 p.m.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner