



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON – special meeting due to emergency
MONTHLY MEETING HELD December 11, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on December 11, 2025, on zoom

Commissioners Watts, Harris, Wilkins, Kellogg and Holbink were in attendance.

1. **Call to Order** – Commissioner Wilkins called the meeting to order at 5.12pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Holbink moved to accept the agenda as written, Commissioner Watt seconded, motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes November 11, 2025

Commissioner Holbink moved to accept November 11, 2025 regular monthly meeting minutes as amended, Commissioner Watts seconded. Motion approved.

2.3 Resolutions and Motions

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance December 11, 2025 is \$128,477.59

3.1.2 The voucher from the previous month, November 11, 2025, was reviewed for payment.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, December 11, 2025, vouchers and approved as presented.

Commissioner Watts made the motion and Commissioner Holbink seconded. The motion was approved and authorized payment of one Maintenance Fund Vouchers for \$225,920.93 warrant 1219.

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	1225	12/9/2025	\$360.00	Office Admin fee	1219
SUPPLIES/SERVICES					
OTAK	112500195	11/18/2025	\$37,175.26	WEST SIDE TRAIL CONTRACT FEE	1219
PSE	122225	12/9/2025	\$64.87	WEST SIDE TRAIL LIGHTS MONTHLY	1219
TANYA ALTER	110125	11/01/2025	\$17.40	REMIBURSEMENT MONTHLY ZOOM	1219
WHEELER CONSTRUCTION COMPANY	12/01/2025	12/08/2025	\$182,639.38	EST PAY #4 WEST SIDE TRAILCONSTRUCTION	1219

KCFD 27	121225	12/12/2025	\$210.00	WST RELATED FEE	1219
PSE	400004322824	12/11/2025	\$4,806.33	MOVING LIGHT POLE	1219
LORI WATTS	120125	11/24/2025	\$410.00	REIMBURSEMENT SEEDS WST	1219

4 Correspondence

No report

5 Committee Reports

5.1 River Recreation/Float Task Force Committee (Watts)

5.1.1 No report.

5.2 Fall City Parks (Watts)

5.2.1 No report.

5.3 Trail Connections/West Side Trail (Harris/Watts)

5.3.1 Commissioner Harris updated the Commissioners on the West Side Trail construction project. Commissioner Harris presented Supplemental 11 for approval. This will include next phase for West Side Trail. He discussed this will go through the same approval process as the first phase. The request is for \$149,484 for OTAK.

Commissioner Watts made the motion and Commissioner Holbink seconded. The motion was approved and authorized to move forward on Supplemental 11 for OTAK in the amount of \$149,484.

5.4 Community Outreach (Commissioners)

5.4.1 Commissioners Wilkins and Watts met with Leon Richardson the new local King County Park Representative.

5.5 Bernard Park (Wilkins/Kellogg)

5.5.1 Commissioners Wilkins revisited the donation of sequoias and will follow up.

5.6 Homestead Field (Watts)

5.6.1 Commissioners Watts and Holbink provided updates to the projects at Homestead Field.

5.7 River Levee (Kellogg)

5.7.1 No report

5.8 Fall City Holiday Lights (Kellogg)

5.8.1 No report

5.9 Land Acquisition (Holbink)

5.9.1 No report

6 Unfinished Business

6.1 Comprehensive Plan 2025 (Holbink)

6.1.1 Commissioner Holbink reported the Comp Plan 2025 is complete.

7 New Business

8 Public Comment

9 Next Meetings

9.1 January 13, 2026 – 5:00pm

Meeting adjourned at 6:20pm pm by Commissioner Wilkins

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner