



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD November 11, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on November 11, 2025, on zoom

Commissioners Watts, Harris, Wilkins, Kellogg and Holbink were in attendance. Travis Klaas, Commissioner - Elect, was in attendance.

1. Call to Order – Commissioner Wilkins called the meeting to order at 4:34pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Holbink moved to accept the agenda as written, Commissioner Harris approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes October 14, 2025

Commissioner Kellogg moved to accept October 14, 2025 regular monthly meeting minutes as amended, Commissioner Watts seconded. Motion approved.

2.3 Resolutions and Motions

Commissioner Wilkins moved to accept Resolution 66 for Property Tax Increase Resolution that is requesting \$130,111 for Fall City Metropolitan Park District 2026 Levy, Commissioner Watts seconded. Motion approved.

Commissioner Holbink moved to accept Resolution 67 Ordinance 2152, the annual levy request for Fall City Metropolitan Park District for the ensuing year of 2026 in the amount of \$130,111, Commissioner Wilkins seconded. Motion approved.

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance November 11, 2025 is \$266,887.95
3.1.2 The voucher from the previous month, October 14, 2025, was reviewed for payment.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, November 11, 2025, vouchers and approved as presented.

Commissioner Watts made the motion and Commissioner Holbink seconded. The motion was approved and authorized payment of one Maintenance Fund Vouchers for \$387,798.62 warrant 3608.

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	1125	11/01/2025	\$300.00	Office Admin fee	3608

SUPPLIES/SERVICES					
R Peters Service	10102	11/07/2025	\$9,291.52	Balance due for tree lighting installations	3608
DOT NW REGION	L024	09/16/2025	\$2,770.51	WEST SIDE TRAIL INSPECTION JZ0871	3608
OTAK	102500166	10/16/2025	\$27,435.07	WEST SIDE TRAIL CONTRACT FEE	3608
PSE	220038773572	10/22/2025	\$37.40	WEST SIDE TRAIL LIGHTS MONTHLY	3608
TANYA ALTER	110125	11/01/2025	\$17.40	REMBURSEMENT MONTHLY ZOOM	3608
WHEELER CONSTRUCTION COMPANY	111125	11/01/2025	\$347,395.72	EST PAY #3 WEST SIDE TRAILCONSTRUCTION	3608
WA ST Dept Ecology	315102 1	11/07/2025	\$551.00	WST RELATED FEE	3608

4 Correspondence

No report

5 Committee Reports

5.1 River Recreation/Float Task Force Committee (Watts)

5.1.1 No report.

5.2 Fall City Parks (Watts)

5.2.1 No report.

5.3 Trail Connections/West Side Trail (Harris/Watts)

5.3.1 Commissioner Harris updated the Commissioners on the West Side Trail construction project. A reimbursement request from the two grants for Phases 1 and 2A, was submitted to King County on 10/29/25, in total amount of \$223,135.56, which has been received and deposited into the district's fund. It was recognized that this amount had not yet been reflected in the Cash Balance identified in section 3.1.2. and that Tanya would coordinate with KC treasurer to validate the deposit before submitting the approved vouchers.

5.4 Community Outreach (Commissioners)

5.4.1 Commissioner Harris shared the Taylor Construction survey.

5.5 Bernard Park (Wilkins/Kellogg)

5.5.1 Commissioners Wilkins and Kellogg discussed with the contractors leaving some space to store the shed.

5.6 Homestead Field (Watts)

5.6.1 Commissioner Watts reported on the birding at the Homestead field.

5.6.2 Commissioner Watts staked out a path to the pond and will try to get it mowed.

5.6.3 Commissioner Holbink presented an idea for benches or bird boxes for the Alan Painter grant and work with National Audubon Society.

5.6.4 Commissioner Holbink provided ideas to Professor Swan, the University of Washington professor supporting the project development at Homestead field with Commissioners Watts and Holbink.

5.7 River Levee (Kellogg)

5.7.1 No report

5.8 Fall City Holiday Lights (Kellogg)

5.8.1 Commissioners discussed tree trimming. Commissioner Kellogg will follow up.

5.8.2 Tree lights will be placed as soon as the electricity is ready.

5.8.3 Commissioner Wilkins will turn the lights on at the Fall City Tree Lighting December 6, 2025.

5.9 Land Acquisition (Holbink)

5.9.1 No report

6 Unfinished Business

6.1 Comprehensive Plan 2025 (Holbink)

6.1.1 Commissioners reviewed and made updates to the Comp Plan. It will be adopted December 9th.

7 New Business

7.1 Taylor Development Discussion

7.1.1 The Commissioners discussed a proposal from Taylor Development. They (Taylor Development) have expressed interest in contributing funds to the community to drop appeals by the non-profit organization, Fall City Sustainable Growth related to property development. Their goal is to continue building within Fall City. Fall City Community Association created a survey for the community. In addition, some work is being done to engage a consultant for a comprehensive septic load analysis to ensure decisions are based on scientific data.

7.2 Levy 2026

7.2.1 See Resolutions

8 Public Comment

9 Next Meetings

9.1 December 9, 2025 – 5:00pm

Meeting adjourned at 6:20pm pm by Commissioner Wilkins

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner
