



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD October 14, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on October 14, 2025, on zoom

Commissioners Harris, Wilkins, Kellogg and Holbink were in attendance. Travis Klaas, Commissioner - Elect, was in attendance. Commissioner Watts was excused.

1. Call to Order – Commissioner Wilkins called the meeting to order at 5:00pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Holbink moved to accept the agenda as amended, Commissioner Harris approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes September 9, 2025

Commissioner Kellogg moved to accept September 9, 2025 regular monthly meeting minutes as amended, Commissioner Holbink seconded. Motion approved.

2.3 Resolutions and Motions

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance October 14, 2025, is \$449,059.89

3.1.2 The voucher from the previous month, September 9, 2025, was reviewed for payment.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, October 14, 2025, vouchers and approved as presented.

Commissioner Holbink made the motion and Commissioner Kellogg seconded. The motion was approved and authorized payment of two Maintenance Fund Vouchers. One for \$232,594.57 voucher #0033 and one for \$3,982.08 voucher #4852.

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	1025	10/01/2025	\$300.00	Office Admin fee	0033
SUPPLIES/SERVICES					
R Peters Service	1010	10/07/2025	\$3,982.08	30% deposit tree lighting installations	4852
DOT NW REGION	L023	08/11/2025	\$1,765.07	WEST SIDE TRAIL INSPECTION JZ0871	0033
Daily Journal of Commerce	3413397	9/17/2025	\$286.20	Advertise for WST projects	0033

KCFD 27	10125	10/01/2025	\$240	Room rental for 8 months WST trail construction meetings	0033
Kenyon Disend	1099135	9/30/2025	\$843.50	Attorney fees regarding WST	0033
OTAK	92500070	9/12/2025	\$32,415.73	WEST SIDE TRAIL CONTRACT FEE	0033
PSE	220038773572	9/22/2025	\$39.42	WEST SIDE TRAIL LIGHTS MONTHLY	0033
TANYA ALTER	100125	10/09/2025	\$246.50	REMIBURSEMENT MONTHLY ZOOM/website renewal/Microsoft suite	0033
WHEELER CONSTRUCTION COMPANY	ESTPAY02	9/30/2025	\$196,458.15	EST PAY #2 WEST SIDE TRAILCONSTRUCTION	0033

4 Correspondence

- 4.1 Tanya Alter received an email correspondence from a community member offering to donate trees. Commissioner Wilkins will follow up.
- 4.2 Tanya Alter received an email correspondence from a community member asking about the West Side Trail. Commissioner Harris to follow up.

5 Committee Reports

- 5.1 River Recreation/Float Task Force Committee (Watts)
 - 5.1.1 No report.
- 5.2 Fall City Parks (Watts)
 - 5.2.1 No report.
- 5.3 Trail Connections/West Side Trail (Harris/Watts)
 - 5.3.1 Commissioner Harris updated the Commissioners on the West Trail construction project tasks

Commissioner Holbink moved to have Commissioner Harris sign and execute Phase 2B grant, Wilkins seconded, motion approved.

Commissioner Wilkins moved to add a supplemental portion to OTAK for the Fall City Welcome Monument at \$59,411 Commissioner Kellogg seconded, motion approved.

- 5.4 Community Outreach (Commissioners)
 - 5.4.1 Commissioner Harris attended the October 14 MTS updating trail connections through Snoqualmie Valley.
- 5.5 Bernard Park (Wilkins/Kellogg)
 - 5.5.1 Commissioners discussed the ongoing septic project at Bernard Park.
- 5.6 Homestead Field (Watts)
 - 5.6.1 Commissioner Holbink reported on the monthly meeting that outlines the tasks in progress.
 - 5.6.2 Commissioner Wilkins reported the bench completed by the eagle scout was placed in the field.
 - 5.6.3 Commissioner Holbink reported that the teams are working to build a better path.
 - 5.6.4 Commissioner Holbink reported that King County will be planting trees along the property line.
 - 5.6.5 Commissioner Holbink requested ideas that could be developed for the Alan Painter Grant.
- 5.7 River Levee (Kellogg)
 - 5.7.1 No report
- 5.8 Fall City Holiday Lights (Kellogg)
 - 5.8.1 Commissioners discussed bids and approved moving forward with R. Peters Services

Commissioner Kellogg moved to pay 30% deposit for Tree Lighting Services to R Peters Services with agreement to pay the balance at next meeting Commissioner Harris seconded, motion approved.

5.9 Land Acquisition (Holbink)

5.9.1 No report

6 Unfinished Business

6.1 Comprehensive Plan 2025 (Holbink)

6.1.1 Commissioner Holbink will wait on everyone's feedback. The commissioners will review and will do final approval by December.

7 New Business

8 Public Comment

9 Next Meetings

9.1 November 11, 2025, 4:00pm

Meeting adjourned at 6:52 pm by Commissioner Wilkins

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner