THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD SEPTEMBER 8, 2026

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on September 8, 2026 on teams (zoom had technical difficulty).

Commissioners Klaas, Harris, Kellogg, Holbink and were in attendance. Commissioner Wilkins had an excused absence.

1. **Call to Order –** Commissioner Harris called the meeting to order at 5:01pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Harris moved to accept the agenda as written, Commissioner Kellogg seconded, motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes August 11, 2026

Commissioner Harris moved to accept August 11, 2026, regular monthly meeting minutes as amended, Commissioner Kellogg seconded. Motion approved.

2.3 Resolutions and Motions

2.3.1 None

3. **Public Comment**

3.1. None

4. Financial Reports and Vouchers

4.1 Review of King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance September 8, 2026, is $19,697.69

3.1.2 The voucher from the previous month, August 11, 2026, was reviewed for payment.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, September 8, 11, 2026, vouchers and approved as presented pending receipt of a King County grant reimbursement check.

Commissioner Kellogg made the motion and Commissioner Holbink seconded. The motion was approved and authorized the payment of two Maintenance Fund Vouchers, and will submit to King County for processing once deposit is applied to our accounts – Voucher Set 1: Seven invoices for $79,176.60 and Voucher Set 2: One invoice for $8,138.59.

Payee	Invoice Number	Invoice Date	Invoice Amount	Description	Voucher
Voucher Set 1					
SALARIES					
Tanya Alter	092026	9/0/2026	$240.00	Office Admin fee	5302
SUPPLIES/SERVICES					

Wheeler Construction	83126	8/31/2026	$75,795.85	WST Construction costs pay#2	5302
Tanya Alter	912026	9/01/2026	$78.25	REMIBURSEMENT MONTHLY ZOOM, ADOBE, INK	5302
USPS	92026	09/01/2026	$236.00	PO Box Yearly Fee	5302
Range West Construction	81527	9/2/2026	$1,560.00	Excavator Rental Bernard Park	5302
Kenyon Disend	1101766	8/31/2026	$416.50	Attorney fee WST	5302
Dept of Ecology	315102	9/1/2026	$850.00	Water Quality Program fee	5302
Voucher Set 2					
SUPPLIES/SERVICES					
OTAK	82600260	8/24/2026	$8,138.59	WEST SIDE TRAIL CONTRACT FEE	5407

5 Correspondence

5.1 Commissioners discussed correspondence. One in reference to the West Side Trail; one in reference to Christmas lights and one in reference to posting in the new Fall City Kiosk.

6 Committee Reports

6.1 River Recreation/Float Task Force Committee (Klaas/Wilkins)

6.1.1 No report.

6.2 Fall City Parks (Klaas)

6.2.1 No report.

6.3 Trail Connections /West Side Trail (Klaas/Harris/Holbink)

6.3.1 Commissioner Harris provided an update on West Side Trail.

6.3.1.1 Commissioner Harris reviewed the state of the funding for the West Side Trail.

6.3.1.2 Commissioner Harris reported that October 15, 2026 the beginning of indigenous planting season.

6.3.1.3 Commissioner Harris reported on a surprise inspection by Washington Ecology to check maintenance on drainage. All is on target for proper drainage.

6.3.1.4 Commissioner Harris provided an update on the trail project, including plans for solar and interior lighting design. The team is currently awaiting an update from Reaper Construction. Remaining work includes the installation of duplex outlets at the base of the plaza, as well as completion of the landscaping and electrical components.

6.3.1.5 Commissioners discussed the landscaping maintenance and costs associated with WST.

6.3.1.6 Commissioner Harris presented a supplemental request from OTAK to close out the construction project.

Commissioner Kellogg moved to approve the supplemental contract with OTAK for $22,800; Commissioner Klaas seconded. Motion approved.

6.4 Community Outreach (Commissioners)

6.4.1 Leafline Trail Summit – Commissioners Holbink and Harris were asked to lead a breakout on how unincorporated counties can leverage ability to build trails.

6.4.2 Commissioners noted the Apple Festival coming September 20, 2026.
6.4.3 Commissioner Kellogg attended FCCA meeting.

6.5 Bernard Park (Wilkins/Kellogg)
6.5.1 Commissioner Kellogg noted that King County still needs to seed the property. Jeff Wilcox responded to his request for update and King County indicated they would seed by end of week.
6.5.2 Commissioners discussed the Septic Association agreements and whether an attorney should review if needed.

Commissioner Harris moved to approve up to $500 for legal consultation; Commissioner Holbink seconded. Motion approved

6.6 Homestead Field (Holbink)
6.6.1 No report

6.7 River Levee (Kellogg)
6.7.1 No report

6.8 Fall City Holiday Lights (Kellogg)
6.8.1 Commissioners discussed the holiday lights plan.
6.8.2 Commissioner Kellogg is passing on the responsibilities to Commissioner Wilkins.

6.9 Land Acquisition (Holbink)
6.9.1 No report

7 New Business

8 Unfinished Business
8.1 Septic Association (Klaas/Kellogg)
8.1.1 Ms. Alter sent the invoice, received and processed September payment.

9 Next Meetings
9.1 October 13, 2026 5:00pm ZOOM or library

Meeting adjourned at 7:03 pm by Commissioner Harris.

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President/Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner