



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
MONTHLY MEETING HELD March 11, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on March 11, 2025, on zoom.

Commissioners Harris, Watts, and Holbink were in attendance. Commissioners Kellogg and Wilkins had excused absences.  
Jim Hutchinson guest

**1. Call to Order – Commissioner Wilkins called the meeting to order at 5:02pm.**

**2. Minutes and Resolutions**

2.1. Approval of Agenda

***Commissioner Holbink moved to accept the agenda as written, Commissioner Watts seconded. Motion approved.***

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes February 11, 2025

***Commissioner Holbink moved to accept February 11, 2025 minutes as amended, Commissioner Watts seconded. Motion approved.***

**3. Financial Reports and Vouchers**

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance March 11, 2025, is \$706,698.26

3.1.2 The voucher from the previous month, February 11, 2025, was presented and audited.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, March 11, 2025, vouchers and approved as presented.

***Commissioner Harris made the motion and Commissioner Watts seconded. The motion was approved and authorized payment of one Maintenance Fund Voucher for \$36,939.35 voucher #2629***

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
<b>SALARIES</b>					
Tanya Alter	3/10/2025	325	\$200.00	Office Admin fee	2629
<b>SUPPLIES/SERVICES</b>					
Tanya Alter	3/1/2025	32025	\$17.40	Reimbursements monthly –zoom and MRSC fee yearly	2629
OTAK	02/25/2025	22500153	\$15,213.19	West Side Trail Contract Fee	2629

## **4 Correspondence**

- 4.1 Fall City Park District received an invoice from the Fall City Water District regarding storage fee. Commissioners discussed will pay \$300 for 2024 in April meeting.

## **5 Committee Reports**

- 5.1 River Recreation/Float Task Force Committee (Watts)
  - 5.1.1 No report
- 5.2 Fall City Parks (Watts)
  - 5.2.1 Commissioner Watts reported that the signage has been restored since it had fallen down the last storm.
- 5.3 Trail Connections/West Side Trail (Harris/Watts)
  - 5.3.1 Commissioner Harris reported OTAK getting closer to final approvals.
  - 5.3.2 Commissioner Harris reported that with regard to phase 2A, OTAK submitted plans to WSDOT.

***Commissioner Wilkins moved to approve up to \$3000 for Kenyon Disend to review the legal fee agreement for construction work with the state, Commissioner Kellogg seconded. Motion approved.***

- 5.3.4 Commissioner Harris will submit another King Country Parks grant phase 2B. These grants are due April 3, 2025.
- 5.4 Community Outreach (Commissioners)
  - 5.4.1 Commissioner Harris attended the Valley Pool Together community meeting
- 5.5 Bernard Park (Wilkins/Kellogg)
  - 5.5.1 Commissioner Wilkins reported on status at the park
  - 5.5.2 Commissioner Kellogg reported on tree replacement if needed pending the work impact on Bernard Park and septic system.
- 5.6 Homestead Field (Watts)
  - 5.6.1 Commissioners Holbink and Watts have a planned meeting with Audubon to talk about a partnership for Homestead Field.
- 5.7 River Levee (Kellogg)
  - 5.7.1 Commissioner Harris reported on a presentation at FCCA that the levee is basically stable.
- 5.8 Fall City Holiday Lights (Kellogg)
  - 5.8.1 Commissioner Kellogg reported lights were removed
- 5.9 Land Acquisition (Holbink)
  - 5.9.1 No report

## **6 Unfinished Business**

- 6.1 2025 Budget

***Commissioner Holbink moved to accept the 2025 budget as prepared, Commissioner Kellogg seconded. Motion approved.***

## **7 New Business**

- 7.1 Job Posting update – Commissioners moved to Executive Session at 6:45pm to discuss personnel; Executive Session ended at 7:00pm

## **8 Public Comment**

8.1 Presentation by Jim Hutchison and the friends of Fall City Horse Arena.

**9 Next Meetings**

9.1 April 8, 2025

**10 Meeting adjourned** at 6:43 pm by Commissioner Wilkins (Regular meeting adjourned at 6:43pm for Executive Session until 7:00pm)

---

President/Commissioner

---

Commissioner

---

Commissioner

---

Commissioner

ATTEST:

---

Clerk and Commissioner