

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD December 14, 2021**

The special monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on December 14, 2021 on ZOOM.

Commissioners Holbink, Watts, Wilkins, Harris, and Kellogg were present.

Guests Jeff Wilson (King County), Lindsay Martin (OTAK), Mark Cole (OTAK), Touta Phengsvath (OTAK)

1. Call to Order

2. Minutes and Resolutions

- 2.1. Approval of Agenda
 - 2.1.1. Commissioners accepted the Agenda as written.
- 2.2. Approval of Monthly Meeting Minutes November 9, 2021 Regular Monthly and Special Budget Meeting
 - 2.2.1 Meeting Minutes were approved as corrected.

Upon motion duly made and seconded, the Board of Commissioners approved the November 9 2021 Regular Monthly Meeting and Special Budget Meeting Minutes as corrected.

3. Financial Reports and Vouchers

- 3.1 Review King County Financial Reports
 - 3.1.1 November financial reports were presented at the December 14, 2021 meeting. Fall City Metropolitan Park District Cash Balance is \$637,159.81
- 3.2 Maintenance Voucher Verification
 - 3.2.1 The voucher from the November 9, 2021 meeting was presented and audited at the December 14, 2021 meeting.
- 3.3 Approval of Maintenance Vouchers
 - 3.3.1 Commissioners reviewed current December 14, 2021 vouchers and approved as presented.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher #items No. #548-553 in the amount \$41,965.23 with warrant voucher file 4323.

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
Tanya Alter	12/01/2021	120821	\$125.00	Office Admin fee	4323
Tanya Alter	12/01/2021	120121	\$16.29	Monthly payment ZOOM conference calling program	4323
OTAK	11/12/2021	112100189	\$33,841.49	Trail Connections Design	4323
Chirisa DF LLC	12/01/2021	2380	\$257.45	Offsite server storage fee -sept	4323
Kenyon Disend	11/30/2021	1091636	\$123.00	Bernard Park transfer attorney fees	4323
R Peters Service	12/06/2021	18905	\$7602.00	Holiday Trees lights placement	4323

4 Correspondence – no report

5 Committee Reports

- 5.1 River Recreation/Float Task Force Committee (Watts)
 - 5.1.1 Commissioner Watts reported that the next meeting is January 18, 2022.
- 5.2 Fall City Parks (Watts)
 - 5.2.1 No report
- 5.3 Trail Connections/West Side Trail (Harris)
 - 5.3.1 OTAK presentation
- 5.4 Community Outreach (Harris)
 - 5.4.1 No report
- 5.5 Bernard Park/Community Playground (Wilkins/Kellogg)
 - 5.5.1 Commissioner Kellogg and Park attorney with Kenyon Disend continue to work at editing the Supplemental statement.
 - 5.5.2 Commissioner Kellogg presented the donation agreement and the Commissioners discussed.
- 5.6 Raging River Quarry (Holbink)
 - 5.6.1 No report
- 5.7 Homestead Field (Watts)
 - 5.7.1 No report
- 5.8 River Levee (Kellogg)
 - 5.8.1 No new report
- 5.9 Acquisitions (Holbink)
 - 5.9.1 No new report on acquisitions
- 5.10 Tree Pruning/Lights (Kellogg)
 - 5.10.1 No report – lights are up look great!

6 Unfinished Business

7 New Business

- 7.1 OTAK – Team from OTAK presented on amenities and requests decisions
 - Commissioner Harris sent the presentation via email to commissioners
 - OTAK Project Overview – review of current status
 - Amenities Ideas – wood fence (can it be pressure treated?), benches, pedestrian overhead lighting, pathway lights, bollard (have illuminated or solar), pavers, info kiosks and *interpretive signs (leave a spot for the future)*
 - Enhancements - way findings signs (leave a space), welcome sign, art installations, pavement inlay
 - Initial estimates based on presentation \$290,000 for amenities/enhancements
 - Commissioner Harris asked OTAK to update the spreadsheet that has been prepared for KC grant – provide line items with cost to look at big picture.
 - Commissioner Wilkins concern on maintenance – what items can be simple – cost effective
 - Commissioners will discuss – hope to have input by January 2022
- 7.2 Jeff Wilson, King County – Fall City Septic System
 - 7.2.1. Jeff Wilson presented on the Fall City Septic System – here at the highlights:
 - Community meeting Wednesday, December 15th with the engineers presenting the design to business owners with a hopeful decision by end of January 2022.
 - Funding for project comes from

- King County – to pay for design and management of project
- Washington State - to pay \$6.5 million (with COVID relief funds)
- Business owners will manage project as a private entity - they will own it forming a HOA to manage it.
- Bernard Park may be used as a drain field so there would be agreements/access of easements in place with the HOA.
- Goal to start construction 2023
- Questions: any legal issues with private entity be in a public area? The drain fields (private septic) are possibly to be located in Bernard Park (public area) – really important to be sure to have the agreements in place.
- Commissioners requested the alternatives that they are presenting to the business owners

8 Public Comment

9 Next Meetings

9.1 Monthly Meeting January 11, 2022 zoom

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner

