

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
MONTHLY MEETING HELD December 13, 2022**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on December 13, 2022 on at the Fall City Library.

Commissioners Kellogg, Watts, Harris, Wilkins and Holbink were in attendance.

Public members Alan Miner

**1. Call to Order – Commissioner Kellogg called meeting to order at 6:34pm**

**2. Minutes and Resolutions**

2.1. Approval of Agenda

Commissioner Kellogg moved to accept agenda; Commissioner Wilkins seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes November 8, 2022

Commissioner Watts moved to accept the November 8, 2022 minutes as written, Commissioner Holbink seconded. Motion approved.

**3. Financial Reports and Vouchers**

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance December 8, 2022 is **\$547,762.17**

3.2 Maintenance Voucher Verification

3.2.1 The voucher from the November 8, 2022, meeting was presented and audited.

3.3 Approval of Maintenance Vouchers

3.3.1 Commissioners reviewed current December 13, 2022 vouchers and approved as presented. (2)

***Commissioner Harris made the motion made and Commissioner Wilkins seconded. The motion was approved and authorized payment of Maintenance Fund Voucher #items No. #600-603 for a total amount of \$2,716.07 voucher 0225; and #604 for 1,222.83 voucher 4210.***

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
<b>SALARIES</b>					
Tanya Alter	12/12/2022	1222	\$125.00	Office Admin fee	0225
<b>SUPPLIES</b>					
Tanya Alter	12/1/2022	122022	\$16.29	Reimbursements zoom monthly	0225
OTAK	11/14/2022	112200211	\$2,008.37	Trail Design Contract	0225
OTAK	10/14/2022	102200187	\$566.41	Trail Design Contract	0225
OTAK	12/13/2022	122200208	\$1,222.83	Trail Design Contract	4210

**4 Correspondence**

## **5 Committee Reports**

- 5.1 River Recreation/Float Task Force Committee (Watts)
  - 5.1.1 No report
- 5.1 Fall City Parks (Watts)
  - 5.1.1 No report
- 5.2 Trail Connections/West Side Trail (Harris)
  - 5.2.1 Commissioner Harris continues to work with WSDOT on their real estate leasing.
  - 5.2.2 Commissioner Harris submitted \$7,500 grant reimbursements to the grants west Get Active Stay Active grant awarded by King County.
- 5.3 Community Outreach (Harris)
- 5.4 Bernard Park (Wilkins/Kellogg)
  - 5.4.1 Commissioner Kellogg reported on the meeting with FCSA – Fall City Septic Association.
  - 5.4.2 Commissioners discussed what transpired at the meeting regarding the FCSA agreement on the easement fee and yearly rental.
  - 5.4.3 Fall City Commissioners approved signing the agreement letter. Letter of intent was sent back to King County with comments. December 4, 2022 FCMPD and FCSA executed a letter of understanding for use of Bernard Park for a septic easement.
- 5.5 Homestead Field (Watts)
  - 5.5.1 Commissioner Holbink reported that Theresa Lewis indicated the channel migration study has not been released.
- 5.6 River Levee (Kellogg)
  - 5.6.1 No report
- 5.8 Tree Pruning/Lights (Kellogg)
  - 5.8.1 No report.

## **6 Unfinished Business**

- 6.1 Bank account for Petty Cash
  - 6.1.1 Tanya Alter gave a recommendation for petty cash account to move to January.
- 6.2 Drop box update
  - 6.2.1 Tanya Alter updated the Commissioners drop box prices have changed and she recommends moving to January.

## **7 New Business**

- 7.1 Sarah Perry, King Councilmember, has requested a meeting with Commissioner Holbink January 13 at Aroma Coffee. They will discuss park priorities.
- 7.2 Election of officers – The Fall City Metropolitan Park District voted on new executive leadership. Commissioner Wilkins moved and Commissioner Kellogg seconded the presentation of Commissioner Holbink as President and Commissioner Watts as Clerk. The motion was unanimously approved.

## **8 Public Comment**

- 8.1 Public comment on the annual fees proposed to use Bernard Park as a septic field.

## **9 Next Meetings**

- 9.1 January 10, 2023

## **10 Meeting adjourned at 8:00pm by Commissioner Kellogg**

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President/Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner

