

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
MONTHLY MEETING HELD October 12, 2021**

The special monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on October 12, 2021 on Zoom.

Commissioners Holbink, Watts, Wilkins, Harris, and Kellogg were present.

**1. Call to Order**

**2. Minutes and Resolutions**

- 2.1. Approval of Agenda
  - 2.1.1. Commissioners accepted the Agenda as written.
- 2.2. Approval of Monthly Meeting Minutes September 14, 2021
  - 2.2.1 Meeting Minutes were approved as written.

***Upon motion duly made and seconded, the Board of Commissioners approved the September 14, 2021 monthly Meeting Minutes as written.***

**3. Financial Reports and Vouchers**

- 3.1 Review King County Financial Reports
  - 3.1.1 September financial reports were presented at the October 12, 2021 meeting. Fall City Metropolitan Park District Cash Balance is \$631,913.75
- 3.2 Maintenance Voucher Verification
  - 3.2.1 The voucher from the September 14, 2021 meeting was presented and audited at the October 12, 2021 meeting.
- 3.3 Approval of Maintenance Vouchers
  - 3.3.1 Commissioners reviewed current October 12, 2021 vouchers and approved as presented.

***Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher #items No. #537-540 in the amount \$6,803.45 with warrant voucher file 5622.***

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
Tanya Alter	10/8/2021	1021	\$125.00	Office Admin fee	5622
Tanya Alter	10/1/2021	001012021	\$115.29	Monthly payment ZOOM conference calling program AND PSP Website Host yearly fee	5622
OTAK	9/17/2021	00092100137	\$6,307.65	Trail Connections Design	5622
VANADIUM TRACTOR SERVICES	9/30/2021	9302021	\$255.51	Contracted yard services Homestead Field	5622

**4 Correspondence**

- 4.1 Email received regarding broken knob on smoke stack door in Fall City Park. Action: Tanya Alter to follow up with FCCA, KC and Fall City Historical society

## 5 Committee Reports

- 5.1 River Recreation/Float Task Force Committee (Watts)
    - 5.1.1 Simon Bryant presented a final report to FCCA – of note was that the Department of Fish and Wildlife changed his permit to take unlimited transportation in order to mitigate parking, therefore his transportation numbers were higher than previous years.
    - 5.1.2 John Taylor will set up the final task force meeting in November.
  - 5.2 Fall City Parks (Watts)
    - 5.2.1 No new report
    - 5.2.2 Commissioner Watts contacted Mark Thiery regarding about the trees in Fall City Park.
  - 5.3 Trail Connections/West Side Trail (Harris)
    - 5.3.1 Commissioners Watts and Harris met with Butch Lovelace on King County's Open Space grant opportunity. Commissioner Harris sent a draft to commissioners and Mark Cole at Otak. Otak provided an updated cost estimate with road improvements included. Commissioner Harris will submit the final grant.
- Upon motion duly made and seconded, the Board of Commissioners approved submitting the grant of \$500,000 for Parks and Open Space.***
- 5.4 Community Outreach (Harris)
    - 5.4.1 Commissioner Harris reported that Leafline's Trail interactive map was open for comments - he added the trail connections from Snoqualmie Valley Trail to Fall City Park Park; from Fall City Park/Fall City Farms to Snoqualmie North River bridge; the Highway 202 corridor project; the West Side Trail and the trail from Lake Alice to David Powell road. Commissioner Harris sent a link to the map to the Commissioners for review.
  - 5.5 Bernard Park/Community Playground (Wilkins/Kellogg)
    - 5.5.1 Commissioners Watts and Wilkins continue to work on how the sewer/septic field can fit into the park. Worked on making sure the piping in the park would not be where structures might be. Designs are under discussion.
    - 5.5.2 Commissioner Kellogg still working with attorney on transfer of the park from Friends of Fall City Parks to Fall City Metropolitan Park District.
  - 5.6 Raging River Quarry (Holbink)
    - 5.6.1 No report
  - 5.7 Homestead Field (Watts)
    - 5.7.1 Commissioner Watts reported there was final mowing of the year was completed.
  - 5.8 River Levee (Kellogg)
    - 5.8.1 No new report
  - 5.9 Acquisitions (Holbink)
    - 5.9.1 On September 29<sup>th</sup> Commissioner Holbink met with Jesse, King County's Sub Area Plan rep to discuss improving services in the community. Discussed project ideas with him.
    - 5.9.2 Commissioners discussed CSA grant ideas. One idea to consider was grants for Park signage. Commissioner Holbink to follow up.
  - 5.10 Tree Pruning/Lights
    - 5.10.1 Commissioner Kellogg is coordinating quotes for holiday lights.

***Upon motion duly made and seconded, the Board of Commissioners approved the Motion to spend up to \$6500 for Holiday Tree Lighting services***

**6 Unfinished Business**

- 6.1 Drink/Juice Truck on Gravel Lot Follow up
  - 6.1.1 Commissioners put this discussion on hold for the future
- 6.2 Additional Grant for West Side Trail
  - 6.2.1 Investigative phase. More to come at a later time.
- 6.3 Name tags Update
  - 6.3.1 Tanya Alter has designed a name tag and will be ordering one for each Commissioner for November meeting.

**7 New Business**

- 7.1 Levy2022
  - 7.1.1 Tanya Alter presented the letter from King County regarding the 2022 Levy. She will draft the resolution for Commissioner review and approval at the November meeting.
- 7.2 Budget Review 2022
  - 7.2.1 Tanya Alter reminded Commissioners that the budget review meeting will be held in November.

**8 Public Comment**

**9 Next Meetings**

- 9.1 Monthly Meeting November 9, 2021 Bernard Park or zoom

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President/Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner