

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD September 13 2022**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on September 13, 2022 on ZOOM.

Commissioners Watts, Harris, and Wilkins were in attendance. Commissioners Holbink and Kellogg were excused.

1. Call to Order – Commissioner Harris called meeting to order at 6:18

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Watts moved to accept agenda as written; Commissioner Wilkins seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes August 9, 2022

Commissioner Watts moved to accept the August 9, 2022 minutes as amended, Commissioner Wilkins seconded. Motion approved.

2.3 Resolutions

2.3.1 Resolution 57 – Tanya Alter, as Agent of Claims for Fall City Park District

Upon motion duly made and seconded, the Board of Commissioners approved Resolution 57

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance September 13, 2022 is **\$558,990.56**

3.2 Maintenance Voucher Verification

3.2.1 The voucher from the August 9, 2022, meeting was presented and audited.

3.3 Approval of Maintenance Vouchers

3.3.1 Commissioners reviewed current September 13, 2022, vouchers and approved as presented.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher #items No. #588-592 in the amount \$4,244.01 warrant voucher file 5904

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	9/11/2022	922	\$175.00	Office Admin fee	5904
SUPPLIES					
Tanya Alter	9/1/2022	9122	\$16.29	Reimbursement zoom	5904
OTAK	8/12/2022	82200236	\$1,094.38	West Side Trail design fee	5904

OTAK	9/12/2022	922001133	\$1,844.67	West Side Trail design fee	5904
WSDOT	8/15/2022	41 JZ0871	\$604.97	West Side Trail Grant Joint Agreement related fees	5904

4 Correspondence

- 4.1 Commissioner Harris received an email from Chris Hammil and will update the website according to the email requesting information that should be found on the website.

5 Committee Reports

- 5.1 River Recreation/Float Task Force Committee (Watts)
 - 5.1.1 Commissioner Watts reported that Labor Day was last day for floating.
- 5.2 Fall City Parks (Watts)
 - 5.2.1 No new report
- 5.3 Trail Connections/West Side Trail (Harris)
 - 5.3.1 Commissioner Harris and Watts will be meeting with Mark Cole of OTAK to discuss the West Side Trail project. Submitted 90% of the plan. WSDOT has had a review and now the team will review to plan for next steps.
- 5.4 Community Outreach (Harris)
 - 5.4.1 Commissioner Harris attended the Mountains to Sound meeting held 9/13/22. The group is striving for ways to improve Snoqualmie Valley Trail connections. He spoke to MTS also about improving Fall City Park to SVT. Specifically, the 50 feet existing trail easement along the pumpkin patch parcel adjacent to cross 203.
 - 5.4.2 Commissioner Harris attended FCCA where WSDOT gave a short summary of where they are with their study on improvements to Fall City.
- 5.5 Bernard Park (Wilkins/Kellogg)
 - 5.5.1 Commissioner Wilkins reported in meetings with attorneys and title company for Bernard Park transfer.
 - 5.5.2 Commissioner Wilkins reported he has an agreement with HOA in process
 - 5.5.3 Commissioners requested to review the transfer in process.
 - 5.5.4 Commissioners discussed insurance impacts of taking on the property. Tanya Alter reported that there is no impact until property is built on it – such as a bathroom or community shelter.
- 5.6 Homestead Field (Watts)
 - 5.6.1 Commissioner Watts reported that King County site management team is dealing with the neighbor property owner.
 - 5.6.2 Commissioner Watts will be going on a site walk with Theresa Lewis.
 - 5.6.3 Commissioner Watts reported John Taylor indicated the division is making some department changes and will see if he can move the Homestead Park project forward.
 - 5.6.4 Property continues to be mowed and John Taylor will handle any concerns with mowing that come up. County is responsible for the parcel.
- 5.7 River Levee (Kellogg)
 - 5.7.1 No report
- 5.8 Tree Pruning/Lights (Kellogg)
 - 5.8.1 Commissioner Kellogg sent by email a quote from Corey Lewis for tree pruning to prepare for the holiday lights.

Commissioner Harris moved to approve \$1,956.60 for Lewis Pruning to prepare the trees for holiday lights, Commissioner Watts seconded. Motion approved.

5.8.2 Commissioners discussed the maple located in Bernard Park by the bridge to determine removal plan.

6 Unfinished Business

7 New Business

7.1 Audit Review

7.1.1 Tanya Alter reported the Washington State Audit is complete. The auditor provided some feedback and a letter regarding their findings. Overall audit passed.

7.2 Bernard Park insurance

7.2.1 Commissioners discussed insurance implications for Bernard Park. See under Bernard Park.

8 Public Comment

9 Next Meetings

9.1 Monthly Meeting September 13, 2022 ZOOM, Fall City Library or Bernard Park.

10 Meeting adjourned 7:40pm by Commission Harris

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner