

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD August 9 2022**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on August 9, 2022 on ZOOM.

Commissioners Holbink, Watts, Harris, and Kellogg were in attendance. Commissioner Wilkins was excused.

Call to Order

1. Minutes and Resolutions

- 1.1. Approval of Agenda
 - 1.1.1. Commissioners accepted the agenda as written.
 - 1.2.1 Approval of Monthly Meeting Minutes July 12, 2022, monthly meeting minutes were approved as amended.

Upon motion duly made and seconded, the Board of Commissioners approved the July 12, 2022 Monthly Meeting as amended.

3. Financial Reports and Vouchers

- 3.1 Review King County Financial Reports
 - 3.1.1 Fall City Metropolitan Park District Cash Balance August 9, 2022 is **\$563,810.21**
- 3.2 Maintenance Voucher Verification
 - 3.2.1 The voucher from the July 12, 2022, meeting was presented and audited.
- 3.3 Approval of Maintenance Vouchers
 - 3.3.1 Commissioners reviewed current August 9, 2022, vouchers and approved as presented.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher #items No. #583-587 in the amount \$5,954.94 warrant voucher file 4537

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
Tanya Alter	8/08/2022	822	\$125.00	Office Admin fee	4537
Tanya Alter	8/1/2022	8122	\$16.29	Reimbursement zoom	4537
OTAK	7/15/2022	72200897	\$418.14	West Side Trail design fee	4537
ENDURIS	7/29/2022	R23-528-1	\$4,020.00	Renewal Insurance Liability	4537
WSDOT	7/18/2022	JZ0871	\$1,375.51	Trail Grant Joint Agreement related fees	4537

4 Correspondence

- 4.1 Tanya Alter shared the Levy Grants Advisory Committee information and forwarded to the Fall City Metropolitan Park Commissioners.

5 Committee Reports

- 5.1 River Recreation/Float Task Force Committee (Watts)
 - 5.1.1 Commissioner Kellogg will reach out to Simon Bryant of Fall City Float to discuss signage along the river and frisbees left in the river.
- 5.2 Fall City Parks (Watts)
 - 5.2.1 The Fall City Park horse arena parking is overflowing with cars from people floating the river.
 - 5.2.2 Commissioners discussed alternatives to help with the parking – bike racks, foot bridge, local permit/sticker.
- 5.3 Trail Connections/West Side Trail (Harris)
 - 5.3.1 No report
- 5.4 Community Outreach (Harris)
 - 5.4.1 Commissioner Holbink attended the Watershed Forum.
- 5.5 Bernard Park (Wilkins/Kellogg)
 - 5.5.1 Commissioner Kellogg reported the transfer is still under process and will follow up with Commissioner Wilkins.
 - 5.5.2 Commissioners discussed the transfer process and how to make it move forward and Commissioner Kellogg will reach out to Friends of Fall City Park.
- 5.6 Homestead Field (Watts)
 - 5.6.1 No report
- 5.7 River Levee (Kellogg)
 - 5.7.1 No report
- 5.8 Acquisitions (Holbink)
 - 5.8.1 No report
- 5.9 Tree Pruning/Lights (Kellogg)
 - 5.9.1 No report through October

6 Unfinished Business

- 6.1 Using ZOOM and Special District Information – Commissioner Watts provided the following:
 - 6.1.1 Meetings should be hybrid – offer a zoom or livestream option
 - 6.1.2 Public notification of meeting - website, post regular meeting agendas, special meetings agenda and have them public.
 - 6.1.3 Commissioners can all attend public meetings as long as not discussing park related
 - 6.1.4 At any point the Commissioners can adjourn a meeting if there is a situation that arises.
 - 6.1.5 Commissioners can execute an executive session at any time – doesn't need to be on agenda or public
 - 6.1.6 Using private email is acceptable as long as Tanya Alter is cc: d.

7 New Business

- 7.1 Camera Adapter purchase
 - 7.1.1 Commissioners discussed purchasing a camera adapter for zoom meetings

Upon motion duly made and seconded, the Board of Commissioners approved the purchase of up to \$50 for a camera to be used offsite at zoom meetings.

8 Public Comment

9 Next Meetings

9.1 Monthly Meeting September 13, 2022 ZOOM, Fall City Library or Bernard Park.

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner

