



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD August 8, 2023**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on August 8, 2023 at Bernard Park in Fall City, Washington. Commissioners Watts, Harris, Wilkins and Holbink were in attendance in person.

Commissioner Kellogg had an excused absence.

Community Members – Jeff Wilson

1. Call to Order – Commissioner Holbink called meeting to order at 4:07pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Wilkins moved to accept agenda; Commissioner Watts seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes July 11, 2023

Commissioner Holbink moved to accept the July 11, 2023 minutes as written, Commissioner Watts seconded. Motion approved.

2.3 Resolutions and Motion

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance August 8, 2023 is \$543,645.26

3.1.2 The voucher from the previous month July 11, 2023, meeting was presented and audited.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed current August 8, 2023 voucher and approved as presented.

Commissioner Watts made the motion and Commissioner Holbink seconded. The motion was approved and authorized payment of Maintenance Fund Voucher #4657 items No. #636-638 for a total amount of \$4,397.38

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	8/8/2023	80123	\$125.00	Office Admin fee	4657
SUPPLIES/SERVICES					
Tanya Alter	8/1/2023	8123	\$17.38	Reimbursements zoom monthly	4657
Enduris	7/27/2023	R24-528-1	\$4,255	Yearly Insurance Premiums	4657

4 Correspondence

5 Committee Reports

5.1 River Recreation/Float Task Force Committee (Watts)

5.1.1 No report

5.2 Fall City Parks (Watts)

5.2.1 No report

5.3 Trail Connections/West Side Trail (Harris)

5.3.1 Commissioners Harris and Watts met with the trail design consultant, OTAK, to review and discuss a new set off design and documentation requirements from WSDOT. Items include stormwater runoff issue which involves soil infiltration testing and establishment of monitoring wells, a tree removal mitigation plan, a public art plan, and a visual impact assessment memorandum. Another added work effort is to develop separate project bid documents for each construction phase, which correlates with the \$500,000 grant received in 2023 from King County Parks to construct Phase 1 in 2024. The costs for the added work have been identified by OTAK in a proposal submitted to the District. Commissioner Harris is requesting the Board's authorization to execute the supplemental agreement for \$94,189 to cover the additional costs.

Commissioner Watts moved to approve \$94,189 for these added requirements, Commissioner Holbink seconded the motion; motion was approved unanimously.

5.4 Community Outreach (Harris)

5.4.1 Commissioner Holbink attended the Watershed Forum. She reported the Fall City Flood Restoration project moving forward.

5.5 Bernard Park (Wilkins/Kellogg)

5.5.1 A draft purchase and sale agreement (PSA) for the septic lease easement over Bernard Park was sent by Jeff Wilson to the board. The Commissioners will work toward an agreement that has a compromise. The commissioners discussed. Jeff will submit a price for the commissioners to review.

Commissioner Harris moved to authorize \$3000 for review by attorney group Kenyon Disend of the King County PSA, Commissioner Watts seconded and the motion was approved.

5.6 Homestead Field (Watts)

5.6.1 Commissioners will be visiting the property to see the restoration work.

5.7 River Levee (Kellogg)

5.7.1 No report

5.8 Tree Pruning/Lights (Kellogg)

5.8.1 No report

5.9 Land Acquisition (move to committee)

5.9.1. Commissioner Watts reported that the committee is pursuing other park possibilities.

6 Unfinished Business

7 New Business

8 Public Comment

9 Next Meetings

9.1 September 12, 2023

10 Meeting adjourned at 5:20pm by Commissioner Holbink

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner