



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD May 13, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on May 13, 2025, on zoom

Commissioners Harris, Watts, Wilkins and Holbink were in attendance. Commissioners Kellogg and Wilkins had excused absences.

1. Call to Order – Commissioner Harris called the meeting to order at 5:06pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Harris moved to accept the agenda as written, Commissioner Watts seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes April 8, 2025

Commissioner Watts moved to accept April 8, 2025 minutes as amended, Commissioner Holbink seconded. Motion approved.

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance May 13, 2025, is \$728,142.11

3.1.2 The voucher from the previous month, April 8, 2025, was audited.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, May 13, 2025, vouchers and approved as presented.

Commissioner Harris made the motion and Commissioner Wilkins seconded. The motion was approved and authorized payment of one Maintenance Fund Voucher for \$13,285.15 voucher #4220

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	5/12/2025	525	\$400.00	Office Admin fee	4220
SUPPLIES/SERVICES					
Tanya Alter	4/1/2025	52025	\$17.40	Reimbursements monthly –zoom	4220
OTAK	04/23/2025	42500226	\$12,867.75	West Side Trail Contract Fee	4220

4 Correspondence

4.1 See River Levee

5 Committee Reports 5.1 River Recreation/Float Task Force Committee (Watts)

5.1.1 Meeting is scheduled for May 19, 2025, on zoom. New this year, it will be open to the public.

5.2 Fall City Parks (Watts)

5.2.1 Commissioner Watts reported there may be a possibility of moving some of the large rocks to Homestead Field if King County wants to remove them from Fall City Park.

5.3 Trail Connections/West Side Trail (Harris/Watts)

5.3.1 Commissioner Harris reported the project team is still waiting on WSDOT reviews. Consultants are ready to go once the reviews are received.

5.3.2 Before advertising the project, he will provide Commissioners with a copy of the work requested for the Building Commission group.

5.3.3 Commissioner Harris continues the work on getting the permits for the 8 driveway easements.

5.4 Community Outreach (Commissioners)

5.4.1 Commissioner Harris and Holbink attended the monthly Mountains to Sounds meeting.

5.4.2 Commissioner Holbink attended the Fall City Flood Restoration tour.

5.4.3 Commissioners Watts and Harris attended the FCCA meeting in May. Commissioners Harris invited a contact from WSDOT to the meeting to share about enhancements to the crosswalks in town.

5.5 Bernard Park (Wilkins/Kellogg)

5.5.1 No report

5.6 Homestead Field (Watts)

5.6.1 King County Special use permit form requires certificate of insurance. Tanya Alter will follow up with Enduris.

5.6.2 Commissioners Watt and Holbink shared that there was another meeting with the same group of people who are eager to get started on the area.

5.6.3 King County mowed the area and commissioners talked about other possible improvements.

5.6.4 Commissioners discussed the possibility of the Boy Scouts making benches for the area and where to place the benches.

5.7 River Levee (Kellogg)

5.7.1 Commissioner Kellogg sent a follow up email to the board in regard to King County reviewing the properties and accessibility to river levee. King County is unable to grant access.

5.8 Fall City Holiday Lights (Kellogg)

5.8.1 No report

5.9 Land Acquisition (Holbink)

5.9.1 Commissioner Holbink reported that she continues to have conversation with the Snoqualmie Forest Theater group.

5.9.2 Commissioner Holbink indicated we will continue to hold on property for conservation futures grant.

6 Unfinished Business

7 New Business

7.1 Administrative Assistant Update

7.1.1 Tanya Alter reported that there will be no replacement for now.

7.1.2 Tanya Alter requested a new laptop.

Commissioner Watts moved to allow Tanya Alter to spend up to \$3000 on a new laptop that will accommodate Windows 11; Commissioner Harris seconded. Motion approved.

7.2 Audit Update

7.2.1 Tanya Alter reported the 2024 Washington State Audit was submitted.

8 Public Comment

9 Next Meetings

9.1 June 10, 2025

10 Meeting adjourned at 6:08 pm by Commissioner Harris

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner