

**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD February 14, 2023**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on February 14, 2023 on at the Fall City Library.

Commissioners Watts, Harris, Kellogg and Holbink were in attendance in person, Commissioner Wilkins had an excused absence.

Public members Carrie Lee via zoom

1. Call to Order – Commissioner Holbink called meeting to order at 3:30pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Watts moved to accept agenda; Commissioner Kellogg seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes January 10, 2023

Commissioner Kellogg moved to accept the January 10, 2023 minutes as written, Commissioner Watts seconded. Motion approved.

2.3 Resolution

2.3.1 Resolution 60 – Petty Cash Establishment

Discussed and made amendments to be approved at the March 2023 meeting.

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance February 14, 2023 is **\$540,509.75**

3.2 Maintenance Voucher Verification

3.2.1 The voucher from the January 10, 2023, meeting was presented and audited.

3.3 Approval of Maintenance Vouchers

3.3.1 Commissioners reviewed current February 14, 2023 voucher and approved as presented.

Commissioner Harris made the motion and Commissioner Watts seconded. The motion was approved and authorized payment of Maintenance Fund Voucher #items No. #613-617 for a total amount of \$2,189.29 voucher 0041.

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	2/13/2023	21023	\$200.00	Office Admin fee	0041
SUPPLIES					
Tanya Alter	2/01/2023	2123	\$16.29	Reimbursements zoom monthly	0041
OTAK	1/13/2023	12300190	1373	Trail Design contract fees	0041
FCCA	02/05/2023	2523	300	Yearly advertisement newsletter	0041

Fall City Water District	1/6/2023	01052023	300	Yearly fee for storage on Fall City Water District Prop	0041
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4 Correspondence

- 4.1 Jurisdiction Report – Tanya Alter completed report and submitted for 2023
- 4.2 Deposit to King County –Tanya Alter sent in the check for the recent Get Active Stay Active grant from King County.

5 Committee Reports – format is wrong

- 5.1 River Recreation/Float Task Force Committee (Watts)
 - 5.1.1 No report.
- 5.2 Fall City Parks (Watts)
 - 5.2.1 No report
- 5.3 Trail Connections/West Side Trail (Harris)
 - 5.3.1 Commissioner Harris reported that the West Side Trail project was not selected for WSDOT grant.
 - 5.3.2 Commissioner Harris provided brief update on King County grant \$500,000 – he has been coordinating with the King County grant manager to formalize the agreement. The commissioners discussed and made some amendments.

Commissioner Watts made the motion to approve the amended agreement for \$500,000 King County grant and Commissioner Kellogg seconded. The motion was approved.

- 5.3.3 Commissioners Watts and Harris discussed the project status (WSODT) with OTAK.
- 5.4 Community Outreach (Harris)
 - 5.4.1 Commissioners Holbink and Harris reported on the Mountain to Sounds meeting.
 - 5.4.2 Commissioners Holbink and Wilkins met with Sarah Perry regarding park priorities
- 5.5 Bernard Park (Wilkins/Kellogg)
 - 5.5.1 Commissioner Harris presented three lots adjacent to Bernard Park for purchase \$418,000 king county assessment - purchase price 1/8 the price. Commissioners discussed. Send to review with attorney.

Commissioner Holbink made the motion, seconded by Commissioner Watts, to approve sending purchase agreement for adjacent properties to Bernard Park to legal and pending approval, move forward to purchase for \$50,000. The motion was approved.

- 5.6 Homestead Field (Watts)
 - 5.6.1 Commissioners Watts and Holbink reported that John Kune and Theresa Lewis trying to get access to the property.
- 5.7 River Levee (Kellogg)
 - 5.7.1 Commissioner Holbink reported that Councilmember Perry would like to see the levee trail be open to the public. She will follow up and provide further information.
- 5.8 Tree Pruning/Lights (Kellogg)
 - 5.8.1 Commissioner Kellogg reported the lights are planned to come down February 15th, 2023.

6 Unfinished Business

6.1 Budget Presentation

6.1.1 Due to time constraint the budget presentation was moved to the March meeting.

7 New Business

7.1 National Night Out – Carrie Lee

7.1.1 Carrie Lee reported that Nation Night Out is planned for July 28, 2023 4-8pm at Fall City Park

7.2 River Corridor Grant – Carrie Lee

7.2.1 Carrie Lee reported on and requested support for the River Corridor Grant.

8 Public Comment

9 Next Meetings

9.1 March 14, 2023

10 Meeting adjourned at 5.30pm by Commissioner Holbink

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner

