



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
MONTHLY MEETING HELD January 9 2024,**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on January 9 2024 on zoom.

Commissioners Watts, Harris, Kellogg and Holbink were in attendance in person. Commissioner Wilkins had an excused absence.

1. Call to Order – Commissioner Holbink called meeting to order at 4:02pm.

2. Minutes and Resolutions

2.1. Approval of Agenda

Commissioner Holbink moved to accept agenda with changes Commissioner Kellogg seconded. Motion approved.

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes December 12, 2023

Commissioner Harris moved to accept the December 12, 2023 minutes as amended, Commissioner Kellogg seconded. Motion approved.

2.3 Resolutions and Motion

3. Financial Reports and Vouchers

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance January 9, 2024 is \$572,184.95

3.1.2 The voucher from the previous month, December 12, 2023, was presented and audited.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed current month, January 9, 2024 vouchers and approved as presented.

Commissioner Holbink made the motion and Commissioner Watts seconded. The motion was approved and authorized payment of two Maintenance Fund Vouchers one for \$18,001.78 #2744 and the second for \$4,500 #1346.

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
SALARIES					
Tanya Alter	1/01/2024	124	\$125	Office Admin fee	2744
Leslie Barber	1/07/2024	1724	\$2325.00	Grant Writing Contract fee	2744
SUPPLIES/SERVICES					
Tanya Alter	1/1/2024	1124	\$17.38	Reimbursements zoom monthly	2744
KENYON DISEND	12/31/2023	1094144	\$739.50	Attorney fees related to Park Acquisitions	2744

OTAK	12/18/2023	122300220	\$14,676.90	West Side Trail Contract fee	2744
ASB Valuation	1/11/2024	230161A	\$4,500.00	Appraisal Hendrickson property	1346

4 Correspondence

- 4.1 No correspondence

5 Committee Reports

5.1 River Recreation/Float Task Force Committee (Watts)

- 5.1.1 No report

5.2 Fall City Parks (Watts)

- 5.2.1 Commissioner Watts reported that there is a meeting January 9, 2024 for the Board of Directors for Friends of Fall City Horse Arena.

5.3 Trail Connections/West Side Trail (Harris)

- 5.3.1 Commissioner Harris and Watts met with OTAK on a status for the documents required by WA DOT.

- 5.3.2 Commissioners discussed the requirements of the Geo Testing.

- 5.3.3 Commissioner Harris reported he submitted a DNR grant request for \$49,999.75.

- 5.3.4 Commissioner Harris presented Fall City Metro Parks District consider membership to the Builder's Exchange of Washington (BXWA), to post the construction bid documents to a platform where construction contractors view projects and may submit their bids online. Commissioners discussed using this group for potential projects.

5.4 Community Outreach (Harris)

- 5.4.1 Commissioner Holbink attended the Mountains to Sound meeting.

- 5.4.2 Commissioner Harris gave a presentation to Fall City Community Association meeting.

5.5 Bernard Park (Wilkins/Kellogg)

- 5.5.1 Jeff Wilson sent an updated PSA.

5.6 Homestead Field (Watts)

- 5.6.1 Commissioner Watts reported on discussion with John Kuhne and he is moving forward on plan for improved vegetation which will include native plants and removing blackberries.

5.7 River Levee (Kellogg)

- 5.7.1 No report

5.8 Tree Pruning/Lights (Kellogg)

- 5.8.1 Commissioners discussed the improvements for Tree Lighting ceremony in 2024.

5.9 Land Acquisition (Holbink)

- 5.9.1 Commissioners discussed Hendrickson Property.

- 5.9.1.i Appraisal should come in soon.

- 5.9.2.ii Conservation Futures Grant due February 12, 2024. Commissioner Holbink is working with Leslie Barber, grant writer on contract, on planning for the 25% match. Commissioners discussed next steps involved with this grant.

6 Unfinished Business

6.1 Budget

- 6.1.1 Tanya Alter presented a 2024 budget and a review of 2023 budget.

Commissioner Harris moved to accept the working 2024 budget as presented, Commissioner Kellogg seconded. Motion approved.

6.2 MRSC (Harris)

6.1.1 Commissioner Harris FCMPD consider membership to the Municipal Research Service Center (MRSC), to allow the park district access to public works rosters of consultants and vendors (i.e. landscape, maintenance, holiday lights, etc.) for hiring as needed. Commissioners discussed prior approval so Commissioner Harris can move forward.

6.2 Sub Area Planning (Holbink)

6.2.1 Commissioner Holbink reported that Angie Donaldson, FCCA, Angie requested comments be submitted to Sub Area Planning Committee.

7 New Business

7.1 Drop Box

7.1.1 Tanya Alter requested to increase Drop Box storage ability – the cost will be \$9.99 per month.

Commissioner Holbink moved to accept the request for additional storage for Drop Box at \$9.99/month, Commissioner Watts seconded. Motion approved.

7.2 Fall City Neighbors Ad

7.2.1 Tanya Alter requested \$360 for yearly ad with Fall City Neighbors.

Commissioner Watts moved to accept the \$360 for ad space in Fall City Neighbors, Commissioner Harris seconded.

7.3 Fall City Metropolitan Park District Logo Update

7.3.1 Commissioner Harris requested to update logo with a tree instead of the totem pole.

Commissioner Harris moved to have Edsbits update the FCMPD logo, Commissioner Watts seconded. Motion approved.

8 Public Comment

8.1 No comment

9 Next Meetings

9.1 February 13, 2024

10 Meeting adjourned at 5:06pm by Commissioner Holbink

President/Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner