

MINUTES OF SPECIAL MEETING OF THE BOARD OF  
 COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT  
 OF KING COUNTY, WASHINGTON  
 HELD JANUARY 12, 2010

A special meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held Fall City Fire District No. 27 Station located at 4301 334<sup>th</sup> PL SE, Fall City, Washington, at 5:00 p.m. Commissioners Harris, Moderow, Pettersson, Schneider, and Wilkins were present.

Also present were Bruce Disend, FCMPD General Counsel, and Joe and Judy White.

**1. Call to Order.**

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. He stated that Commissioner Moderow has volunteered to take minutes of this meeting.

Business from the Floor:

Joe and Judy White provided background information and input on issues concerning access to the levy along the west side of the Raging River, adjacent to their property and three others, downstream of Koba Gardens. They stated that public trail access was waived as part of their plat development. A maintenance access easement to the maintain levy is in effect. The Board thanked them for their information. No action was taken by the Board on this issue.

**2. Discuss and decide the 2010 Goals and Planning Events.**

The list of topics developed during the December 29, 2009 Special Meeting were grouped into five categories and the various task assignments were made as follows:

<b>A</b>	<b>Administrative Committee Items</b>	<b>Who, What</b>
A1	Move public comment period (with time limits) and special guests to the beginning of Regular Meetings	Harris, also modify typical agenda on FCMPD website
A2	Create and post sandwich boards to provide better 'day of public meeting' event notification	Wilkins
A3	Add 'list of 2009 accomplishments' to the website	Harris, Pettersson
A4	Facilitate use of remote server for electronic files	Harris to obtain updated quote from NetRiver

A5	Activate e-mails for commissioners and administrator	Harris to forward e-mail configuration instructions
A6	Develop job description for, interview, and hire a bookkeeper to replace Terri Divers as a volunteer in this position (accounting, web update, minutes)	Wilkins to coordinate with Terri Divers and SVMPD
A7	Establish a line of credit with King County Treasurer	Wilkins to coordinate with Terri Divers
A8	Pay full amount of forthcoming invoice for legal services rendered prior to park district formation by Dick Johnson ( <b><i>Motion duly made, seconded, and unanimously approved</i></b> )	Harris to coordinate with Terri Divers following set up of KC line of credit
A9	Identify bond funding capacity for future capital projects	Harris to coordinate with Bruce Disend and invite bond counsel to speak at February regular meeting
A10	Invite State Auditor (representative) to a FCMPD meeting to present and educate on relevant issues	Harris to coordinate with Terri Divers and invite representative to speak at April regular meeting

<b>B</b>	<b>Vision, Mission, and Goals Committee Items</b>	<b>Who, What</b>
B1	Evaluate results of current on-line survey (via SurveyMonkey) to assist with defining long term goals and priorities	Moderow
B2	Develop and distribute a comprehensive public survey to further define long term goals and priorities	Moderow
B3	Develop and publish a Comprehensive Plan for the short term (1 to 2 year) and long term (5 to 20 year) planning periods <ul style="list-style-type: none"> <li>➤ Asset inventory</li> <li>➤ Public input</li> <li>➤ Project list</li> <li>➤ Funding plan</li> </ul>	Wilkins to initiate draft by copying template from SVMPD  Board to assist after draft document prepared

C	Park Lands Committee Items	Who, What
C1	Develop memorandum of understanding (MOU) with King County regarding continuous public ownership of Fall City Park	Wilkins to coordinate with Councilmember Lambert
C2	Seek to resolve issue of current closure of access to Snoqualmie Valley Trail via SE 39th Street	Wilkins to coordinate with Councilmember Lambert
C3	Develop a draft preferred maintenance schedule (tasks and frequencies) for parks in Fall City with input from user groups	Pettersson to lead with input from Wilkins (soccer/baseball) and Moderow (equestrians)
C4	Develop MOU with King County for following through with preferred park maintenance schedule	Pettersson to lead with input from Wilkins and Moderow. Coordinate with Don Harig of KC.
C5	Determine if the 324th property, offered by the County, has a role in the future of the District	Wilkins to coordinate with Butch Lovelace, KC Parks, regarding status of FCMPD Comp Plan (See B3)
C6	Determine if the former Wells Nursery parcel, available for purchase, has a role in the future of the District	Wilkins to coordinate with parcel owners regarding development status of FCMPD Comp Plan (See B3)
C7	Work with the Snoqualmie Tribe, King County, and the community to assist with implementation of the Snoq. River natural area enhancement project and interpretive signage	Wilkins and Pettersson to coordinate with Snoqualmie Tribe representative
C8	Follow up on the FCCA proposal for Quigley Park Stage	Wilkins to follow up with FCCA and KC
C9	Follow up on the Raging River Trail impeded access issue	Address only as part of FCMPD Comp Plan with consideration made to information received during 1/12/10 meeting

<b>D</b>	<b>External Coordination/Representative Committee Items</b>	<b>Who, What</b>
D1	Identify partnership opportunities with key groups: <ul style="list-style-type: none"> <li>– King County</li> <li>– Snoqualmie Tribe</li> <li>– Snoqualmie Valley School District</li> <li>– Si View Metropolitan Park District (SVMPD)</li> <li>– Friends of Fall City Parks</li> <li>– Raging River Riders</li> <li>– Snoqualmie Valley Youth Soccer Association</li> <li>– Falls Little League</li> <li>– Fall City Community Association (FCCA)</li> <li>– Fall City Arts</li> <li>– Fall City Historical Society</li> <li>– Fall City Fish and Game Club</li> <li>– Partnership for Rural King County (PRKC)</li> <li>– King Conservation District</li> <li>– Cascade Bicycle Club</li> <li>– Mountains to Sound Greenway</li> <li>– Cascade Land Conservancy</li> <li>– Trust For Public Land</li> </ul>	Wilkins
D2	Identify issues associated with sponsoring grants for after school program at FCES run by SVMPD	Wilkins to coordinate with Ryan at SVMPD
D3	Identify other funding possibilities such as charitable contributions and estate planning donations to the District	Wilkins and Harris to add donation option pages to website

E	Other Items	Who, What
E1	Increase public awareness and participation at meetings	Schneidler, prior to conclusion of Regular Meetings, Board to identify a few items to include in next issue of <i>FC Neighbors</i>
E2	Define and establish a strong visual presence and marketing, and identify needed community outreach tasks.	Board, development status of FCMPD Comp Plan
E3	Create a FCMPD logo	Wilkins and Pettersson to evaluate and coordinate logo design contest with Fall City Arts
E4	Determine FCMPD participation level and role with: <ul style="list-style-type: none"> <li>➤ <del>Parks Appreciation Day (April 24th)</del></li> <li>➤ Greenway Days/Fall City Days (June 19th)</li> <li>➤ <del>Education Day (agricultural)?</del></li> <li>➤ River Clean Up Day (August or September)</li> </ul>	Hold off on two possible events until FCMPD has resources to do them well  Moderow to coordinate FC Days booth with Judy Dix and PRKC  Wilkins to investigate feasibility of sponsoring Clean Up event
E5	Identify workload associated with District functions and the potential roles of volunteers or hired staff to carry out basic functions of the District.	See A6
E6	Incorporate volunteers to assist with park district functions and/or hire staff to assist with various tasks	See A6
E7	Identify future fund raising opportunities through park user fees, rentals, special events, donations, sponsorships grants	See B3 and D3
E8	Identify specific public grant application opportunities	Harris
E9	Address issue of commissioner compensation	Table for now

E10	Determine whether to contract with consultants to assist with the development of any of the following: <ul style="list-style-type: none"> <li>I. Community survey</li> <li>II. Comprehensive plan</li> <li>III. Logo design</li> </ul>	Consider Committee Chair or Task Lead recommendations <ul style="list-style-type: none"> <li>I. Moderow (B2)</li> <li>II. Wilkins (B3)</li> <li>III. Wilkins/Pettersson (E3)</li> </ul>
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**5. Adjourn.**

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:24 p.m.

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President and Commissioner

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Commissioner

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Commissioner

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ATTEST:

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Clerk and Commissioner