

MINUTES OF SPECIAL MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD March 9, 2010

A special meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held March 9, 2010, at the Fall City King County Library, 33415 42nd Place SE, Fall City, Washington, at 7:30 p.m. Commissioners Harris, Moderow, Pettersson, Schneider, and Wilkins were present.

1. Call to Order.

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. He stated that Commissioner Moderow has volunteered to take minutes of this meeting.

2. Committee Reports.

- A. Administrative Committee: Commissioner Harris
FCMPD Office Manager Position

Commissioner Wilkins reported that he and Terri Divers had prepared a job description for the position to be held by a contract employee that would be hired by the District to perform the administrative duties currently performed by Ms. Divers. The job description was discussed and Commissioner Wilkins offered to revise it based upon the comments received prior to the next meeting.

- B. Vision, Mission, and Goals Committee: Commissioner Pettersson
Survey Monkey results/status

Commissioner Moderow distributed results of the on-line survey to the Commissioners for review. She reported that she had closed the survey on March 1, 2010 that was opened on November 15, 2009. Notification of the on-line survey was included in the Fall City Neighbors (February 2010 edition) and was sent electronically via e-mail in the FCES Friday Folder, to the Friends of Fall City Parks e-mail distribution list, to fallcity@yahoogroups.com, and to the leadership of the Falls Little League, Raging River Riders, and Snoqualmie Valley Youth Soccer Association. The on-line survey received over 700 responses.

After discussion, upon motion duly made and seconded, it was unanimously decided to post the results of the survey on the District website. Commissioner Harris offered to coordinate the posting of the information to the District with Commissioner Moderow and EdsBits.

3. FCMPD Comprehensive Plan

Commissioner Harris distributed copies of the Draft Comprehensive Plan to the Commissioners for their review and comment. Commissioner Harris reminded the Board that the initial template of the plan was received courtesy of Key Peninsula Metropolitan Park District. The plan is required to include five primary elements: goals/objectives, inventory, public involvement, demand and needs analysis, and a capital improvement program.

Commissioner Harris reported that he attended the RCO grant application workshop on 2-26-10 in Tacoma and that the moderators discussed how grants for the local parks category required the adoption of a comprehensive plan by a jurisdiction prior to 6-15-10 in order for it to be eligible for grant funding.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved holding an Open House/Special Meeting on April 20th at 7:00 at the Fall City Library to discuss the topic of the comprehensive plan and to submit an announcement to the *Fall City Neighbors* so that it would be included in the April edition.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Harris initiate the process of an on-line application for a matching grant from the Recreation and Conservation Office for the acquisition of the former Wells Nursery site in order to keep the District eligible for a grant during this funding cycle.

3. Adjourn.

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:50 p.m.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner